

NEENAH JOINT SCHOOL DISTRICT
Board of Education

July 19, 2011

The meeting of the Board of Education was held in the Board room of the Administration Building on Tuesday, July 19, 2011.

President Scott Thompson called the meeting to order at 7:00 p.m. and ascertained that proper notice had been given to the local newspapers and that the meeting had been properly noticed at each of the school buildings. Board members Christine Grunwald, Peter Kaul, Christopher Kunz, Kirk Leeser, John Lehman, Larry Lewis (arrived at 7:02 p.m.), Jeff Spoehr, Scott Thompson, and the following administrators were present: Mary Pfeiffer, District Administrator; Victoria Holt, Assistant District Administrator of Human Resources & Central Services; Steve Dreger, Assistant District Administrator of Elementary Learning & Leadership; Mark Duerwaechter, Assistant District Administrator of Secondary Learning & Leadership; Anne Lang, Director of Pupil Services; Paul Hauffe, Director of Business Services; and Jon Joch, Director of Revenue Enhancements & Business Services Support. The absence of Betsy Ellenberger was excused. Diane Haug was present as Board Secretary/Deputy Clerk.

OPEN FORUM

Margaret Burton, 486 Sunrise Bay Road, Neenah, expressed her appreciation for Gary Lemieux's talent and work with the students in the Neenah Joint School District, stated that the NJSD is losing some good people in Mr. Lemieux with music and Mr. Guilbeault with the magnet program, and asked for reassurance that the total FTE for these programs would not be reduced for the upcoming school year.

President Thompson declared the open forum closed at 7:03 p.m.

DISTRICT ADMINISTRATOR/BOARD CONSIDERATION OF OPEN FORUM ISSUES

Dr. Pfeiffer stated that it is accurate that Gary Lemieux and Brian Guilbeault have resigned their positions, that the positions will be posted soon, acknowledged the talents of our outgoing staff, and expressed her excitement with the new staff being hired.

Board members expressed their appreciation for Mr. Lemieux's service to the students of the Neenah Joint School District.

APPROVAL OF MINUTES

Motion was made by Christopher Kunz and seconded by Peter Kaul to approve the minutes of the June 28, 2011 regular meeting. The motion carried by unanimous vote.

SUPERINTENDENT'S REPORT

Superintendent Pfeiffer...

- shared information she received from Jim Strick about a recent article in the *Wisconsin High School Sports* which ranks the top performing teams in the state and stated that Neenah is ranked fifth in the state with Arrowhead, Middleton, Milwaukee Marquette, and Homestead placing in the top four spots.

Board minutes are available on the district's web site: www.neenah.k12.wi.us

- stated that she has received very positive feedback from other districts regarding our new employee handbook and thanked the Board and staff members for their work in this regard.
- introduced new administrators Stephanie Phernetton, Shattuck Middle School Principal, and Ryan Hammerschmidt, Wilson Principal

OFFICIAL ACTION

Motion was made by Christopher Kunz to approve the items under Consent Agenda as follows: 1. Request for Waivers of Tuition (Exhibit 7-A-11); 2. Employment of Personnel which includes requests for employment of new teachers for Matthew Becker, cross categorical at the Downtown Campus, Katherine Conor, Spanish at Shattuck and NHS, Meghan Frazier, Spanish at Shattuck and NHS, Virginia Greer kindergarten at Lakeview, Timothy Kachur, grade 8 English at Shattuck, and Allison Schwaab, school counselor at NHS, and resignations from Brian Guilbeault, gifted and talented teacher at the middle schools, Gary Lemieux, music teacher at NHS, and Heidi Schroderus, grade 4 teacher at Lakeview (Exhibit 7-B-11); 3. Investment Report (Exhibit 7-C-11); and 4. 2011-2012 Student Fees (Exhibit 7-D-11). The motion was seconded by Jeff Spoehr and carried by unanimous vote.

Dr. Pfeiffer summarized the process that went into developing the Teacher Employee Policy Manual (Exhibit 7-E-11). Board members thanked the administrators and staff for their work and cooperation throughout the process. Motion was made by Christopher Kunz to approve the Teacher Employee Policy Manual for the 2011-12 school year and the Board of Education Policy 3001, Teacher Employee Policy Manual. The motion was seconded by Scott Thompson and carried by unanimous vote.

Paul Hauffe, Director of Business Services, presented a recommendation from the Business Office to award a three-year contract to Associated Bank to provide cash management/banking services (Exhibit 7-F-11). Motion was made by Scott Thompson to award a contract to Associated Bank to provide cash management/banking services through September 2014. The motion was seconded by Peter Kaul and carried by unanimous vote.

Paul Hauffe, Director of Business Services, presented Draft #1 of the 2011-12 School Budget (Exhibit 7-G-11) and answered questions of Board members. Board members expressed the need for repair of Parking Lot B at Neenah High School.

CURRICULUM AND PROGRAM DEVELOPMENT COMMITTEE

Motion was made by Larry Lewis to approve the minutes of the June 28, 2011 Curriculum and Program Development Committee meeting. The motion was seconded by Jeff Spoehr and carried by unanimous committee vote.

Chair Christine Grunwald stated that at the June 28 committee meeting, information was provided regarding the work of the World Language Review Committee and requested that the Board members who were not at that meeting receive a copy of the information. Mark Duerwaechter, Assistant District Administrator of Secondary Learning & Leadership, provided an update concerning the work of the World Language Review Action and Reaction Teams.

Board minutes are available on the district's web site: www.neenah.k12.wi.us

Chair Grunwald stated that she would be working with Mr. Duerwaechter and Mr. Dreger on the 2011-12 Curriculum and Program Development Committee calendar.

FINANCE AND PERSONNEL COMMITTEE

Motion was made by Peter Kaul to approve the minutes of the July 12, 2011 Finance and Personnel Committee meeting. The motion was seconded by Christopher Kunz and carried by unanimous committee vote.

Chair John Lehman stated that the need for repair to Parking Lot B at Neenah High School was discussed at the July 12 committee meeting and that this would be given top priority next year.

Chair Lehman stated that the next scheduled meeting of the Finance and Personnel Committee would take place on Tuesday, August 23, 2011 at 5:00 p.m.

ANNOUNCEMENTS

President Thompson reminded Board members and central office administrators of the retreat scheduled for Wednesday, July 27, 2011 at 12:00 p.m. in the Board room.

FUTURE AGENDA ITEMS

President Thompson stated that a teacher evaluation tool for 2011-12 will be presented at the August 16, 2011 meeting.

ADJOURNMENT

President Thompson announced that it would be necessary to adjourn the regular meeting and to subsequently reconvene in closed session. Motion was made by Jeff Spoehr to adjourn and that the Board reconvene in closed session according to Wisconsin Statutes 19.85(1)(c)(f) for the purpose of approval of minutes of the June 28, 2011 special closed session meeting, approval of the June 28, 2011 closed session meeting, discipline of specific students, and superintendent evaluation follow-up. The motion was seconded by Peter Kaul and carried by unanimous vote. The meeting adjourned at 7:52 p.m.

CLOSED SESSION

The Board reconvened in closed session at 8:00 p.m. for the purpose of approval of minutes of the June 28, 2011 closed session meeting, discipline of specific students, and superintendent evaluation follow-up.

ADJOURNMENT OF CLOSED SESSION

Motion to adjourn closed session was made by Larry Lewis, seconded by Peter Kaul, and carried by unanimous vote. The closed session adjourned at 9:06 p.m.

Diane Haug
Board Secretary/Deputy Clerk

Jeff Spoehr
Board Clerk